



# Training Prospectus

July - December 2022  
England & Wales





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# Foreword

RHA Training has adapted to the ever-changing landscape we all find ourselves in. We created our online training courses to continue meeting the needs of our customers during successive lockdowns. With social distancing restrictions lifting we have seen a steady return to classroom and in cab courses. Alongside this, still maintaining our range of online courses, to keep supporting those members and customers learning remotely.

Ongoing discussion with relevant stakeholders (DVSA, JAAPT and the OTC) means regular reviews guidance by updating our portfolio of face to face and online learning. In 2021 we welcomed over 2000 people onto online courses and over 1000 face-to-face events in COVID Safe venues.

Online Training has become a significant part of what we do, it is our intention to continue to provide training online whilst the bodies of approval allow. This will include Transport Manager Refresher, Operator Licence Awareness and Driver CPC Training. We support the continued online method of course delivery giving greater flexibility to employers and candidates alike.

Transport Manager CPC Training courses will continue online for those requiring greater flexibility of time to complete the course. We have become an approved centre for CILT, meaning these courses can be examined online through remote proctoring service. We have completed the transition from

OCR to Skills Education Group Awards for paper-based exams allowing us to support the industry with more well trained and suitably qualified competent transport managers.

The fact remains that face-to-face direct engagement with a tutor or instructors has increased benefits for many as a preferred training method. We're pleased that, subject to the continued easing of restrictions, RHA Training will continue our face-to-face training courses including Transport Manager CPC courses which are always in high demand. Our number one priority is to make sure our delegates and staff remain safe during courses.

The RHA introduced coach membership early in 2021, as a result RHA Training are introducing new services supporting the coach sector in this year. We will be offering initial Passenger Transport Manager CPC along with a 2-day Passenger Transport CPC Refresher course.

RHA Training will come to you so for a specific training requirement or delivered at a location or date not mentioned in the RHA Training Prospectus, please give our RHA Training Team a call on 01733 261 456 or email them at [training@rha.uk.net](mailto:training@rha.uk.net). We will always look to accommodate your requirements, regardless of date or location.



Best wishes,  
Dan Harrington

A handwritten signature in black ink, appearing to be 'Dan Harrington'.

Assistant Head of Training  
England and Wales

# Why train with the RHA?



## Let RHA Training come to you

Call the RHA Training Team on 01733 261456. Depending on what your training needs are, we can arrange training courses at a location to suit you.



## Off-the-peg or bespoke courses – the choice is yours

Choose from a wide variety of off-the peg courses delivered at a number of convenient locations, or speak to us about having bespoke training built to suit your needs and delivered at your premises.



## Large or small – RHA Training caters to all

The RHA's understanding of the industry is second to none. We cater to haulage operations of all sizes, from owner-drivers to haulage companies running large fleets.



## Highly qualified team of trainers

Thanks to the team of highly qualified training managers delivering the wide range of comprehensive courses, you can be confident you and your staff will benefit from some of the most respected road transport and logistics training in the UK.



## Don't just take our word for it

Over 98% of course delegates rate the RHA Training experience very good or excellent. Our Transport Manager CPC course has one of the highest pass rates in the UK.



## Large selection of online courses available

*"An excellent refresher course which was delivered in an extremely professional and engaging manner by the two trainers, Dave and Paul. Well worthwhile - lots of knowledge gained and existing knowledge improved upon."*

**Samuel Berin Riley,  
Blue Apple Consultant**

*"Perfect, method of training using an online portal. I had the option to carry out the course from home with absolutely no interruptions, nor the need to travel anywhere. All content delivered in an informative manner from a more than competent provider. Would strongly recommend the use of this training method to others."*

**James Buckley**

# Section 1

## Transport Compliance Courses *Classroom*



# Level 3 Certificate of Professional Competence for Transport Managers (Road Haulage)

Once you have passed you will receive twelve months complimentary professional membership of the RHA, including access to professional membership forums, advice and support.

## Transport Manager CPC *10 days, plus exam. Classroom*



**Members**  
£1350 +VAT



**Non-members**  
£1499 +VAT



**Plus**  
exam fee

The Transport Manager CPC course is designed to fully prepare candidates for the Transport Manager Certificate of Professional Competence (Road Haulage Exams).

It is one of the requirements for applicants of a Standard National or International Goods Vehicle Operator's Licence (O Licence) to demonstrate that they are 'professionally competent' or that they employ a transport manager who meets the requirements.

The courses are configured to offer 2-3 days a week, including preparation for exams.

### Home study pack

You can also purchase a CPC Home Study Pack for £210 (VAT exempt). This easy-to-follow study guide is designed to cover the syllabus and includes staged tests at key points, together with handy revision notes. It's ideal for those who want to be able to revise the syllabus in their own time.

### When do exams take place?



The CPC exams take place in March, June, September and December each year.



## Dates and locations

Aug. 8th	<b>Washington</b>	Nov. 5th	<b>Washington</b>
Aug. 8th	<b>Bridgend</b>	Nov. 10th	<b>Bristol</b>
Aug. 11th	<b>Bristol</b>	Nov. 10th	<b>Nottingham</b>
Aug. 11th	<b>Nottingham</b>	Nov. 10th	<b>Peterborough</b>
Aug. 11th	<b>Peterborough</b>	Nov. 10th	<b>St. Helens</b>
Aug. 11th	<b>St. Helens</b>	Nov. 10th	<b>Walsall</b>
Aug. 11th	<b>Walsall</b>	Nov. 14th	<b>Bradford</b>
Aug. 15th	<b>Bradford</b>	Nov. 14th	<b>Bridgend</b>
Aug. 18th	<b>Reading</b>	Nov. 17th	<b>Reading</b>
Aug. 18th	<b>Sittingbourne (Kent)</b>	Nov. 17th	<b>Sittingbourne (Kent)</b>

### Recently Added Location

New training location now available in **Nottingham and Bridgend**.

# Transport Manager CPC Refresher

*2 days, classroom*



**Members**

£495 +VAT



**Non-members**

£595 +VAT



**In-House**

Please call us to discuss: 01733 261 456

If you hold a Transport Manager CPC qualification but need a refresher, this is the perfect way to bring you up to speed on any developments in compliance. This course will enable all participants to update their knowledge using a combination of practical problem solving and compliance-based scenarios.

## When might a traffic commissioner expect evidence of CPD to be provided?

CPD evidence will always be required when a transport manager:

- Hasn't acted for an operator in the last five years
- Holds a qualification which is more than 10 years old
- Has been called to public inquiry where their ability to exercise continuous and effective management is under consideration

## Dates and locations

Jul. 05-06	<b>Coventry</b>	Sep. 28-29	<b>Bristol</b>
Jul. 07-08	<b>Nottingham</b>	Oct. 04-05	<b>Walsall</b>
Jul. 11-12	<b>Bristol</b>	Oct. 06-07	<b>Nottingham</b>
Jul. 14-15	<b>Washington</b>	Oct. 10-11	<b>Gatwick</b>
Jul. 18-19	<b>Sheffield</b>	Oct. 20-21	<b>Washington</b>
Jul. 19-20	<b>Slough</b>	Oct. 24-25	<b>Sheffield</b>
Jul. 25-26	<b>Bridgend</b>	Oct. 25-26	<b>Coventry</b>
Jul. 27-28	<b>Gatwick</b>	Oct. 31-01 Nov.	<b>Slough</b>
Aug. 11-12	<b>York</b>	Nov. 03-04	<b>Bridgend</b>
Sep. 15-16	<b>Bradford</b>	Nov. 07-08	<b>Bradford</b>
Sep. 15-16	<b>Peterborough</b>	Dec. 14-15	<b>Bristol</b>
Sep. 19-20	<b>Reading</b>	Dec. 15-16	<b>Peterborough</b>
Sep. 27-28	<b>St. Helens</b>		

# Managing Your Operator Licence (OLAT)

1 day, classroom



**Members**

£375 +VAT



**Non-members**

£450 +VAT



**In-House**

Please call us to  
discuss: 01733 261 456

Regardless of your fleet size, your O Licence is one of your most valuable assets and it is your responsibility to protect it by keeping up to date on compliance issues and responsibilities of all staff. This course has a broad appeal and is ideal for senior managers and traffic office staff, as it covers a wide variety of topics including transport law, the OCRS system, powers of enforcement officers and the consequences of non-compliance.

## Dates and locations

Jul. 5th	<b>Gatwick</b>	Sep. 23rd	<b>Slough</b>
Jul. 8th	<b>York</b>	Sep. 26th	<b>Gatwick</b>
Jul. 13th	<b>Reading</b>	Oct. 3rd	<b>Bradford</b>
Jul. 29th	<b>Bradford</b>	Oct. 11th	<b>Coventry</b>
Jul. 29th	<b>Walsall</b>	Oct. 24th	<b>Nottingham</b>
Aug. 5th	<b>Nottingham</b>	Oct. 28th	<b>Peterborough</b>
Aug. 8th	<b>Peterborough</b>	Oct. 31st	<b>York</b>
Aug. 9th	<b>Coventry</b>	Nov. 7th	<b>St. Helens</b>
Sep. 12th	<b>Washington</b>	Nov. 14th	<b>Gatwick</b>
Sep. 20th	<b>St. Helens</b>	Dec. 16th	<b>Washington</b>

## RHA Coaches

*RHA Training introduces new services supporting the coach sector in 2021.*

## RHA - Online - Certificate of Professional Competence (CPC)

### CPC for Transport Managers (Passenger Transport) Level 3

Applicants for a Passenger Vehicle Operator's Licence must show that they are 'professionally competent' or that they employ a transport manager who meets the requirements. Persons will be considered 'professionally competent' by passing the examination for the Certificate of Professional Competence (CPC) conducted on behalf of the Department for Transport (DfT).

Delegates will be attending online guided learning sessions or tutorials. During the online course, assessments will be set by the tutor with guidance on how to achieve best performance.



**Members**  
£800 +VAT



**Non-members**  
£950 +VAT



**Plus**  
exam fee

## RHA Classroom – Passenger Transport Manager CPC Refresher Course, 2-days

If you hold Transport Manager CPC qualification but need a refresher, this is the perfect way to bring you up to speed on developments in compliance. This course will enable all participants to update their knowledge using a combination of practical problem solving and compliance-based scenarios. Courses are run for passenger transport operations.



**Members**  
£495 +VAT



**Non-members**  
£595 +VAT



The Chartered  
Institute of Logistics  
and Transport

Approved Centre



Skills &  
Education  
Group Awards

Demonstrate your commitment to professional excellence with the IRTEC accreditation.



# Accreditation of Road Transport Technicians

## *2 days*

**IRTEC** accreditation is available for inspection technicians that carry out repairs on the following:

- Large Commercial / Goods Vehicle  
*over 7.5 tonnes*
- Bus and Coach

**IRTEC** accreditation is delivered by our partners Blyth Automotive Solutions.

**IRTEC** is recognised as the industry benchmark of competence that provides technicians with formal acknowledgement of their skills.

Not only does it enhance the employer's commitment to excellence, it gives aspiring technicians a recognised career path.

It will actively improve standards of vehicle maintenance and consequently road safety.

**Technicians are assessed every 5 years, ensuring their knowledge is current and reaches the desired standard before each renewal.**



# Vehicle Inspection Technician Training Course (in preparation for IRTEC Accreditation)

Available for up to four delegates on customer premises.



**Members**  
£1350 +VAT



**Non-members**  
£1450 +VAT

**Contact us for course details and dates:**

✉ [training@rha.uk.net](mailto:training@rha.uk.net)

☎ 01733 261456

## IRTEC Accreditation – for Bus and Coach Sector



IRTEC – An independent accreditation which assesses the competence of technicians working to maintain commercial vehicles and trailers.

Both the knowledge and skills of each individual are tested and the certificate is valid for 5 years.

### **Accreditation process:**

Usually one day duration, a morning test online is followed by practical assessments.

Up to 4 people can be accredited per day.

IRTEC Bus and Coach Accreditation is provided on your premises.

### **The subjects available are:**

- Service Maintenance Technician
- Inspection Technician
- Advanced Technician

**Cost £495.00 + VAT per subject, per person.**

Also available as a renewal of your current / expired IRTEC Accreditation.

# Section 2

## Online Training Courses

RHA Training offer online courses over our web-based learning platform. Our online courses include Transport Manager CPC, Transport Manager CPC Refresher, Operator Licence Awareness Training, Transport Administration and Driver CPC. All of the classroom-based content is included in the training and is delivered by RHA Training Managers.



# Online Training Courses

## Transport Manager CPC Road Haulage



**Members**  
£800 +VAT



**Non-members**  
£950 +VAT



**Plus**  
exam fee

Courses are available over a long or shorter duration leading to each exam date.

Attend a total of 11 days, ten days of training plus an exam day which consists of two exams completed online via a remote proctoring service.

**Exam date: August 2nd**

**Course starting**

June 20th, 27th, 28th

July 4th, 11th, 12th, 18th, 25th, 26th

August 1st

**Exam date: November 8th**

**Course starting**

October 3rd, 4th, 5th, 10th, 11th, 17th, 24th, 25th, 31st

November 7th

Additional courses are regularly added – [rha.uk.net/training](http://rha.uk.net/training)

*“Really enjoy doing my CPC this way. It is more convenient wish for this way of training to continue.”*

**Nathan Mollagham**

*“I think online is the way to go and my company would certainly use it.”*

**Paul Bearsby,  
Britannia Bearsbys**



The Chartered  
Institute of Logistics  
and Transport

Approved Centre

# Transport Manager CPC Refresher

2 days, 9am to 5pm



**Members**  
£299 +VAT



**Non-members**  
£399 +VAT



**In-House**

Please call us to  
discuss: 01733 261 456

If you hold a Transport Manager CPC qualification but need a refresher, this is the perfect way to bring you up to speed on any developments in compliance. This course will enable all participants to update their knowledge using a combination of practical problem solving and compliance-based scenarios.

## When might a traffic commissioner expect evidence of CPD to be provided?

**CPD evidence will always be required when a transport manager:**

- Hasn't acted for an operator in the last five years
- Holds a qualification which is more than 10 years old
- Has been called to public inquiry where their ability to exercise continuous and effective management is under consideration

Additional courses are regularly added – [rha.uk.net/training](http://rha.uk.net/training)

## Dates

Jul. 07-08

Jul. 12-13

Jul. 21-22

Jul. 27-28

Aug. 04-05

Aug. 08-09

Aug. 16-17

Aug. 22-23

Sep. 15-16

Sep. 22-23

Sep. 27-28

Oct. 04-05

Oct. 12-13

Oct. 20-21

Oct. 25-26

Nov. 01-02

Nov. 08-09

Nov. 10-11

Dec. 14-15

*"Excellent course, it educates where you need educating and reassures you that you are doing things correctly!"*

**Demus Smerdon**

*"This course was well presented and provided a lot of resources to re-visit later. If anyone is reluctant to enrol because they think it would be too difficult or technical then they should know that it is delivered by someone experienced in the industry and aimed at explaining and de-mystifying many of the regulations in a way which can be easily understood by those working in the industry. All this in a light-hearted manner, what's not to like?"*

**Warren Winfield**

# Managing Your Operator Licence (OLAT)

1 day, 9am to 5pm



**Members**

£249 +VAT



**Non-members**

£299 +VAT



**In-House**

Please call us to  
discuss: 01733 261 456

Regardless of your fleet size, your O Licence is one of your most valuable assets and it is your responsibility to protect it by keeping up to date on compliance issues and responsibilities of all staff.

This course has a broad appeal and is ideal for senior managers and traffic office staff, as it covers a wide variety of topics including transport law, the OCRS system, powers of enforcement officers and the consequences of non-compliance.

Additional courses are regularly added – [rha.uk.net/training](https://rha.uk.net/training)

## Dates

Jul. 6th

Jul. 14th

Jul. 20th

Jul. 29th

Aug. 4th

Aug. 25th

Aug. 30th

Sep. 15th

Sep. 29th

Oct. 6th

Oct. 13th

Oct. 19th

Oct. 27th

Nov. 2nd

Nov. 9th

Nov. 15th

Dec. 16th

*"My first online course, great way to learn and save on travel. I hope this option will be available after lockdown."*

**Aleksandr Cirkin,  
East Trans UK**

*"I found the course and David very informative and knowledgeable, there were things I was unaware of and David answered them. Topics were explained fully to enable me to understand my role and the roles of my employees, enabling me to do the course from my work place was very beneficial to me as I felt more at ease and asked questions I wouldn't normally ask."*

**Nicola Greenfield**

# Transport Administration

1 day, 9am to 5pm



**Members**  
£129 +VAT



**Non-members**  
£159 +VAT



**In-House**

Please call us to  
discuss: 01733 261 456

This is the perfect course for transport clerks, office administrators, record keepers and transport supervisors in all road haulage operations. It gives a full overview and working examples of essential record keeping, requirements and procedures under the Goods Vehicles Operators legislation.

The course covers tachograph record keeping, planning MOTs and licence checks, CPC qualifications, vehicle maintenance and road worthiness, the vital importance of daily walk around checks and OCRS prohibitions and convictions.

Additional courses are regularly added – [rha.uk.net/training](http://rha.uk.net/training)

## Dates

Jul. 8th  
Jul. 13th  
Jul. 18th  
Aug. 2nd  
Aug. 10th  
Sep. 12th  
Sep. 30th  
Oct. 6th  
Oct. 14th  
Oct. 21st  
Nov. 3rd  
Nov. 8th  
Nov. 16th  
Dec. 7th  
Dec. 16th

*“Really informative and eye opening at times. A great insight into different aspects. John was a good teacher and a funny guy making it easy to listen and learn.”*

**Sam Bradsell**

*“Trainer was very good and knowledgeable and has passed on lots of helpful documents, as well as talking us through all the relevant course information. He has given a very good insight into what is expected from being in this role and the legalities of it all.”*

**Marie Edney**



# Driver CPC 7-Hour Courses



**Members**  
£69 +VAT



**Non-members**  
£84 +VAT



**In-House**  
Please call us to  
discuss: 01733 261 456

As a professional HGV driver, you will need to complete 35 hours of Driver CPC training every 5 years. The following courses are all JAUPT approved and ideal for keeping your skill-set up to date and enable you to stay compliant with Driver CPC regulations.

**Pick up the phone and speak to a member of the RHA Training Team for more additional dates and venues on [01733 261456](tel:01733261456).**

We will be able to help you schedule your training and help you choose the best courses that will give you the maximum return on your training budget. Our RHA Training Team can also build bespoke Driver CPC Courses to suit your business needs.

All DCPC courses are available online whilst DVSA, approval allows under COVID-19 adjustments.

**Online subjects available - Visit [rha.uk.net/training](https://rha.uk.net/training) for dates**

- A.** Drivers Hours and Working Time Regulations
  - B.** Digital Tachographs and Record Keeping for Drivers
  - C.** Daily Walk Around Checks & Defect Reporting
  - D.** Safe Loading of Goods Vehicles
  - E.** Safety and Security Awareness for Goods Vehicle Drivers
  - F.** Accident Procedures, Speed Awareness and Driving in Poor Weather
  - G.** Vulnerable Road Users and Fitness to Drive
  - H.** The Drivers Guide to Operator Licensing
- Professional Driver Update 2022

## How to join us Online



A computer with a high speed and reliable broadband internet connection for each candidate. (Windows 10 is preferred)



Google Chrome installed as your default internet browser, download from **www.google.com/chrome/**



Sound system including both speaker and a microphone. (A headset will work if you have one.)



A web cam

### To join the course:

Each candidate will be sent an invitation to join the course by email with a link to join. Our Trainer will know you have joined once you do. Each candidate must join as an individual on a separate computer.

*Android devices are not compatible with RHA Online Training*

### During the course:

Your attendance for the full duration of the course is required for certification purposes. Training is scheduled for 8 Hours with breaks during the session. The trainer will send you a request to turn on your web cam which must be switched on for the duration of training.

To make sure that the course flows correctly you will need to close any other computer applications.

During the course there will be built in question-and-answer sessions for you to participate in. The system allows for open conversation between you, the trainer and others on the course.

### **For Driver CPC Courses Candidates must be able to provide the appropriate identification as required by the legislation**

You will need to have your driving licence available for us to check your ID. You will also be asked to provide your Driver number.

On receiving these joining instructions, you will have submitted a booking form and agreed to our terms and conditions which can be viewed at **www.rha.uk.net/terms-and-conditions**

# Section 3

## HGV Vehicle & Fleet Maintenance



# IRTEC Accreditation

see page 12



## Members

£495 +VAT  
Per candidate per subject  
*Up to 4 people can be accredited per day*



## Non-members

£495 +VAT  
Per candidate per subject  
*Up to 4 people can be accredited per day*

If you inspect or service HGVs, you can now obtain IRTEC accreditation (valid for 5 years) through RHA Training. IRTEC is an independent accreditation and validates the competence of technicians working to maintain the commercial vehicle, trailer and passenger carrying industries.

Developed by the Institute of Transport Engineers (IRTE), IRTEC is recognised as the industry benchmark of competence that provides technicians with formal acknowledgement of their skills. Not only does it enhance the employer's commitment to excellence, it gives aspiring technicians a recognised career path. It will actively improve standards of vehicle maintenance and consequently road safety.

Technicians are assessed every 5 years, ensuring their knowledge is current and reaches the desired standard before each renewal.

### IRTEC Categories available:

- Light Goods Vehicle Inspection Technician
- HGV Vehicle Inspection Technician
- HGV Vehicle Service Maintenance Technician
- HGV Advanced Technician
- HGV Trailer Inspection Technician
- HGV Trailer Service Maintenance Technician
- PSV Service Technician
- PSV Inspection Technician
- Workshop Accreditation

### Contact us to arrange your IRTEC Accreditation:

✉ [training@rha.uk.net](mailto:training@rha.uk.net)

☎ 01733 261456

# HGV Vehicle Inspection Technician

2 days, up to 4 delegates



**Members**  
£1350 +VAT



**Non-members**  
£1400 +VAT

This course is designed to train and prepare HGV Inspection Technicians, enabling them to gain the accredited 5-year IRTEC licence. It is suitable for trainee and intermediate technicians, fleet managers, workshop personnel and pre-IRTEC accreditation candidates. Please note that on the second day of training, access to an HGV vehicle (rigid or tractor unit) over 3500 kgs GVW will be required.

**Contact us to arrange your IRTEC Accreditation:**

✉ [training@rha.uk.net](mailto:training@rha.uk.net)

☎ 01733 261456



# Section 4

Instructor Courses  
*Classroom / In Cab*



# Instructor Courses

*Classroom / In Cab*

## RHA Driver CPC Instructor Registration

*5 days*

Based on RHA's popular Driver CPC 'Train the Trainer' 5-day open course, a series of instructional sessions, candidate participation and testing. To enable your chosen in-company trainer to reach the standards required to deliver Driver CPC training



**Members**  
£1600 +VAT



**Non-members**  
£1800 +VAT



**In-House**

Please call us to  
discuss: 01733 261 456

### Who Should attend?

Company training staff, driver assessors, fuel champions, or anyone with experience and knowledge of instructional techniques and lesson planning in road haulage- related subjects. (Contact RHA Training if you would like support in identifying the most suitable candidate.)

### Aims and objectives

The training and development of instructors in training techniques to the level required for delivery of Driver CPC Periodic Training.

### RHA Driver CPC Instructor Register - supported by DVSA

Candidates who pass all 4 tests will be invited to join the RHA Driver CPC Instructor Register

Candidates will remain on the register for 5 years, to maintain registration attendance on a refresher course and re-testing will be required.

## Dates and locations

<b>Jul. 04-08</b>	<b>Peterborough</b>
<b>Jul. 18-22</b>	<b>St. Helens</b>
<b>Oct. 03-07</b>	<b>Peterborough</b>
<b>Oct. 31-04 Nov.</b>	<b>Peterborough</b>

For information regarding dates and locations, including on-site training, please call our training team on **01733 261456** or email [training@rha.uk.net](mailto:training@rha.uk.net)

# In-Vehicle Driver Assessor

2 days



**Members**  
£1350 +VAT



**Non-members**  
£1459 +VAT

Would you like to enable one of your staff to carry out an in-cab driving assessment of your HGV drivers? If so, this two-day course will give the assigned person the necessary skills to assess the driving abilities of your team of drivers, new recruits and those returning to work after a period of absence to provide advice on corrective action.

They will receive training on how to carry out compliance and drivers' licence checks as well as Highway Code skills, right through to the completion of drivers' assessment reports.

For information regarding dates and locations, including on-site training, please call our training team on **01733 261456** or email [training@rha.uk.net](mailto:training@rha.uk.net)

Book online at [rha.uk.net/training](http://rha.uk.net/training)



# In-Vehicle Fuel Economy Trainer

*2 days*



**Members**  
£1350 +VAT



**Non-members**  
£1459 +VAT

Delegates attending this course will become proficient in developing, supervising and encouraging drivers to reach the transport company's required performance levels and standards. It covers a wide range of theory and practical components on how to improve fuel efficiency and to reduce accidental damage.

For information regarding dates and locations, including on-site training, please call our training team on **01733 261456** or email [training@rha.uk.net](mailto:training@rha.uk.net)

Book online at [rha.uk.net/training](http://rha.uk.net/training)



## Banksman *Reversing Assistant*



**Members**  
£795 +VAT



**Non-members**  
£895 +VAT

**Course Duration: up to 6 hours**

This course teaches all candidates on how to advise a driver on both the practical and theoretical skills which must be adhered to when reversing vehicles in a working environment. By the end of the course, trainers will be able to give demonstrations to those they train on how to reverse a vehicle safely in a confined space and to run through a risk-assessment checklist enabling them to reverse vehicles more safely.

## Yard Shunter Training

*1 day - up to two delegates*



**Members**  
£795 +VAT



**Non-members**  
£895 +VAT

This course will train candidates to safely operate shunter vehicles. The course includes a short theory element and training including vehicles checks, coupling and uncoupling and reversing skills.

For information regarding dates and locations, including on-site training, please call our training team on **01733 261456** or email [training@rha.uk.net](mailto:training@rha.uk.net)

# Section 5

## Driver CPC Courses *Classroom*



# Driver CPC Courses

## Classroom

## Driver CPC In-House Courses

### Half Day Modular Subjects

Select two, available for up to 20 Drivers

- A. Drivers Hours and Working Time Regulations
- B. Digital Tachographs and Record Keeping for Drivers
- C. Daily Walk Around Checks & Defect Reporting
- D. Safe Loading of Goods Vehicles
- E. Safety and Security Awareness for Goods Vehicle Drivers
- F. Accident Procedures, Speed Awareness and Driving in Poor Weather
- G. Vulnerable Road Users and Fitness to Drive
- H. The Drivers Guide to Operator Licensing

### 7-Hour Driver Course Subjects

- Professional Driver Update 2022 *maximum of 20*
- Driving Safe / Saving Fuel / Safe Maneuvering *maximum of 12*
- Emergency First Aid at Work *maximum of 12*

## Driver CPC 7-Hour Courses

As a professional HGV driver, you will need to complete 35 hours of Driver CPC training every 5 years. The following courses are all JAUPT approved and ideal for keeping your skill-set up to date and enable you to stay compliant with Driver CPC regulations.

We will be able to help you schedule your training and help you choose the best courses that will give you the maximum return on your training budget. Our RHA Training Team can also build bespoke Driver CPC Courses to suit your business needs.

Pick up the phone and speak to a member of the RHA Training Team for more additional dates and venues on **01733 261456**

# Professional Driver Update 2022



## Members

£69 +VAT  
£1100 +VAT  
for up to 20 delegates



## Non-members

£84 +VAT  
£1200 +VAT  
for up to 20 delegates



## In-House

Please call us to  
discuss: 01733 261 456

RHA Training are proud to promote a different approach to Periodic Training. With interaction at the heart of the course, each person can learn using a mix of methods, including videos, RHA Professional Drivers Handbook and a few surprises!

Instead of in-depth topics, the course is designed to improve working knowledge and skills used on a day-to-day basis.

## Dates and locations

<b>Jul. 11th</b>	<b>Peterborough</b>
<b>Sep. 26th</b>	<b>Peterborough</b>
<b>Dec. 19th</b>	<b>Peterborough</b>

# Drivers Hours and Working Time Regulations and Digital Tachographs and Record Keeping for Drivers



## Members

£69 +VAT



## Non-members

£84 +VAT



## In-House

Please call us to  
discuss: 01733 261 456

## Dates and locations

<b>Jul. 21th</b>	<b>Peterborough</b>
<b>Jul. 27th</b>	<b>Peterborough</b>
<b>Dec. 12th</b>	<b>Peterborough</b>

# Daily Walk Around Checks, Defect Reporting and Safe Loading of Goods Vehicles



**Members**  
£69 +VAT



**Non-members**  
£84 +VAT



**In-House**

Please call us to  
discuss: 01733 261 456

## Dates and locations

<b>Aug. 16th</b>	<b>Peterborough</b>
<b>Oct. 18th</b>	<b>Peterborough</b>
<b>Dec. 14th</b>	<b>Peterborough</b>

# Safety and Security Awareness for Goods Vehicle Drivers and Accident Procedures, Speed Awareness and Driving in Poor Weather



**Members**  
£69 +VAT



**Non-members**  
£84 +VAT



**In-House**

Please call us to  
discuss: 01733 261 456

## Dates and locations

<b>Aug. 17th</b>	<b>Peterborough</b>
<b>Oct. 17th</b>	<b>Peterborough</b>
<b>Dec. 20th</b>	<b>Peterborough</b>

# Section 6

## Health & Safety



## Health & Safety

### Emergency First Aid at Work

*DCPC 7 hours, 9am to 5pm*



**Members**

£105 +VAT



**Non-members**

£115 +VAT



**Members**

£845 +VAT  
for up to 12 delegates



**Non-members**

£875 +VAT  
for up to 20 delegates



Saturday Premium  
£50 +VAT

On completion of this course, delegates will be awarded a Level 2 in Emergency First Aid at Work. This recognised qualification in First Aid is designed to give the individual the capability to conduct a number of first aid procedures which satisfies the HSE's requirements for training in first aid in the workplace.

## Dates and locations

**Oct. 12th**      **Peterborough**

**Nov. 3rd**      **Bradford**

## Driving Safe / Saving Fuel / Safe Maneuvering

Contact us to discuss: **01733 261456** or [training@rha.uk.net](mailto:training@rha.uk.net)

## Practical Safe Loading of Vehicles

*in house*



**Members**

£795 +VAT  
for up to 10 delegates



**Non-members**

£895 +VAT  
for up to 10 delegates

This one-day in-house course will give delegates the required skills to load vehicles and trailers and highlight the serious consequences of not adhering to regulations.

Attendees will be given hands-on, practical experience in positioning, securing and stabilising a load and cover gross and axle weights.

Suitable vehicle, loads and equipment must be available. **PPE must be worn.**

Contact us: [training@rha.uk.net](mailto:training@rha.uk.net) **01733 261456**

# Section 7

## Transport of Dangerous Goods



# Transport of Dangerous Goods

Moving dangerous goods by road is governed by international law and is strictly policed. The following ADR courses have been designed to ensure that your road transport operation is fully compliant and in line with requirements set by The European Agreement Concerning the International Carriage of Dangerous Goods by Road (ADR).

## ADR 01

*4-Day Course, 21 Driver CPC hours*



£395 +VAT



**Exam Fee**  
Additional

This course is aimed at drivers that are engaged in all types of dangerous goods by road but only in packages or bulk. An ideal course if you are looking to expand your knowledge or require the seven basic classes.

**Note: Class One and Seven are separate training courses. This course can be taken as an initial or refresher course.**

## Dates and locations

For information regarding dates and locations, including on-site training, please call our training team on **01733 261456** or email [training@rha.uk.net](mailto:training@rha.uk.net)

**Book online at [rha.uk.net/training](http://rha.uk.net/training)**

## ADR 02

*5-Day Course, 28 Driver CPC hours*



£450 +VAT



**Exam Fee**  
Additional

This course is aimed at drivers that are engaged in all types of dangerous goods by road and intend to carry them in any format from small packages to 33,000 litres in a tank vehicle. An ideal course if you are looking to expand your knowledge or require a full ADR licence.

**Note: Class One and Seven are separate training courses. This course can be taken as an initial or refresher course.**

## Dates and locations

For information regarding dates and locations, including on-site training, please call our training team on **01733 261456** or email [training@rha.uk.net](mailto:training@rha.uk.net)

**Book online at [rha.uk.net/training](http://rha.uk.net/training)**

## ADR 03

*3-Day Course, 14 Driver CPC hours*



£310 +VAT



**Exam Fee**  
Additional

This course is ideal for drivers engaged in certain types of dangerous goods carried by road and intend to carry them in a tank format only. An ideal course if you are looking to expand your skills to carry dangerous goods in tanks.

**Note: Class One and Seven are separate training courses. This course can be taken as an initial or refresher course.**

## Dates and locations

For information regarding dates and locations, including on-site training, please call our training team on **01733 261456** or email [training@rha.uk.net](mailto:training@rha.uk.net)

**Book online at [rha.uk.net/training](http://rha.uk.net/training)**

## ADR 04

*2-Day Course, 7 Driver CPC hours*



£310 +VAT



**Exam Fee**  
Additional

This class is ideal for drivers engaged in certain types of dangerous goods by road and intend to carry them in packages, IBC's, bulk and loose bags (Class 6 Infectious Substances) only. An ideal course if you only need to carry dangerous goods in packages and a certain class of dangerous goods.

**Note: Class One and Seven are separate training courses. This course can be taken as an initial or refresher course.**

## Dates and locations

For information regarding dates and locations, including on-site training, please call our training team on **01733 261456** or email [training@rha.uk.net](mailto:training@rha.uk.net)

**Book online at [rha.uk.net/training](http://rha.uk.net/training)**



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SPECIALIST ADVICE  
0151 424 8108



# Use your Apprenticeship Levy to train your next Transport Manager / Driver

Apprenticeships, End Point Assessment and Licence Acquisition Training

## Who can undergo the training?

An apprentice does not necessarily have to be a new starter. You may have already identified someone from within your operation you feel has what it takes to be a transport manager or driver. So why not use this funding opportunity to develop your existing employees.

## RHA Training now provide access to the following Apprenticeships:

- Transport and Warehouse Operations Supervisor Apprenticeship (Level 3)
- Large Goods Vehicle (LGV) Driver C&E

## RHA End Point Assessments

The RHA is an EPAO and can provide End Point Assessment for the following standard:

- Large Goods Vehicle (LGV) Driver C&E

## Contact us for more information

## Large Goods Vehicle (LGV) Licence Acquisition Training (new for 2022)

There may be funding available for this training.

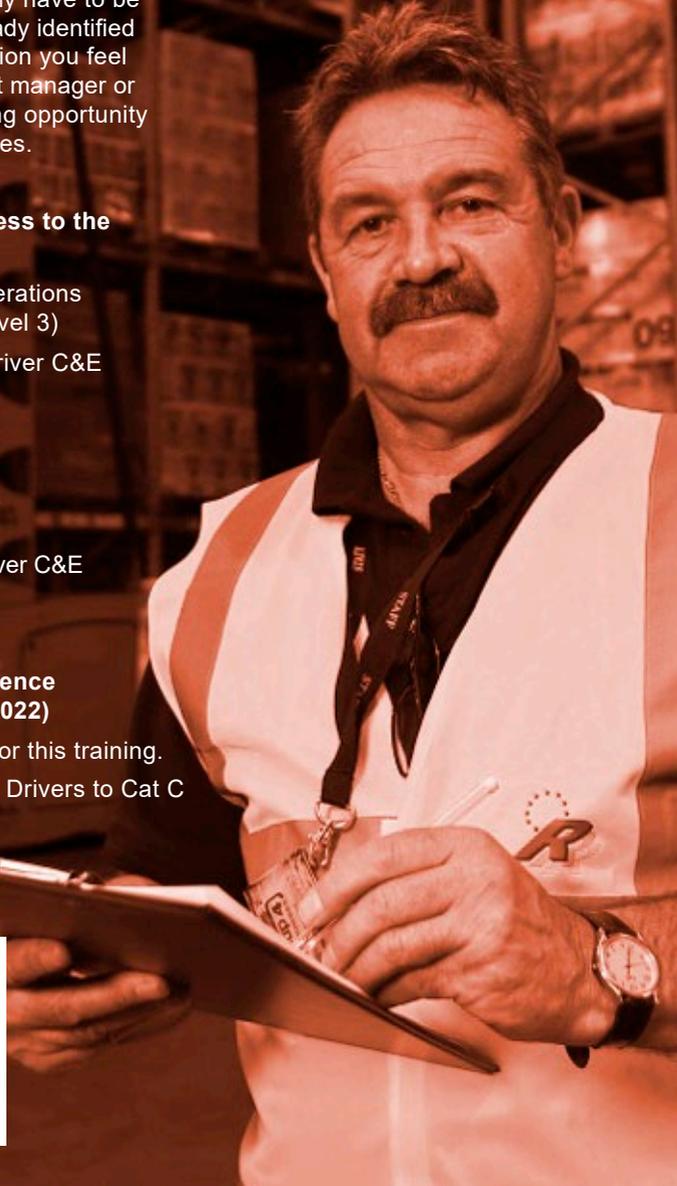
Contact us to discuss training for Drivers to Cat C and C+E licences.

## Want to find out more?

☎ 01733 261456

✉ [training@rha.uk.net](mailto:training@rha.uk.net)

📍 [rha.uk.net/training](http://rha.uk.net/training)



# Apprenticeships, End Point Assessment and Licence Acquisition Training

## Gain Access to Apprenticeships with RHA Training

An apprentice does not necessarily have to be a new starter. You may have already identified someone from within your operation you feel has what it takes to be a transport manager or driver. So why not use this funding opportunity to develop your existing employees.

RHA Training now provide access to the following Apprenticeships:

- Transport and Warehouse Operations Supervisor Apprenticeship (Level 3)
- Large Goods Vehicle (LGV) Driver C&E

## End Point Assessments

The RHA is an EPAO and can provide End Point Assessment for the following standard:

- Large Goods Vehicle (LGV) Driver C&E

Contact us for more information

## Large Goods Vehicle (LGV) Licence Acquisition Training (*new for 2022*)

There may be funding available for this training.

Contact us to discuss training for Driver of Cat C and Cat & E licences.

**Telephone 01733 261456**

**Email [training@rha.uk.net](mailto:training@rha.uk.net)**

**Website: [www.rha.uk.net/training](http://www.rha.uk.net/training)**



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SCANIA

**The Road Haulage Association  
Limited t/a RHA**

Roadway House, Bretton Way,  
Bretton, Peterborough  
PE3 8DD

☎ 01733 261456

✉ [training@rha.uk.net](mailto:training@rha.uk.net)

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**Course Co-ordinator**

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**Business Administrator**

Rebecca Lilley

✉ [r.lilley@rha.uk.net](mailto:r.lilley@rha.uk.net)



For the full list of courses and further  
information, visit [rha.uk.net/training](http://rha.uk.net/training)

## Key RHA Contact Details

**RHA Training**

☎ 01733 261456

**RHA Fuel Card**

☎ 0845 270 1612

**RHA Health & Safety**

☎ 01274 863100

**RHA Helpdesk 9am to 5pm**

☎ 01274 863100

**RHA Compliance**

☎ 01274 863100

**RHA Vehicle Inspection Serv.**

☎ 01274 863100

**RHA Shop**

☎ 01733 263434

**RHA Analysis**

☎ 01733 842777

**RHA Legal Services**

☎ 01274 863115

☎ OOH: 0845 030 5030